

**PHI ETA SIGMA
2018 NATIONAL CONVENTION AND LEADERSHIP WORKSHOPS
WASHINGTON, DC**

**NOMINATION FOR PHI ETA SIGMA
NATIONAL OFFICES AND EXECUTIVE COMMITTEE**

***Form must be delivered to Phi Eta Sigma National Office no later than September 28, 2018.**

Nomination to which office or position—

___ Grand President (4-year term)

___ Grand Historian (4-year term)

___ Executive Committee Chapter Adviser Member (4-year term)

___ Executive Committee Student Member (2-year term)

*If student position on Executive Committee, will member be a full-time student in the fall of 2020?

___ Yes ___ No (See back of this sheet)

Name _____ **School** _____

Experience in Phi Eta Sigma (offices held, services rendered) _____

Additional information (for example, other experience and participation in comparable organizations, other qualifications you consider pertinent, availability)—Attach additional page if necessary.

Nominated by _____ Position in Phi Eta Sigma _____

Comments (optional) _____

**REQUIREMENTS FOR
STUDENT MEMBERS OF THE EXECUTIVE COMMITTEE**

Time Commitment: 2 years

Eligibility: Must be a full-time student for duration of that time and an officer of a local Phi Eta Sigma Honor Society chapter

Duties:

Students elected to this position are full voting members, carrying all of the powers of any Phi Eta Sigma Executive Committee member. As a Phi Eta Sigma Executive Committee member, you are an integral part of this honor society and play a large role in determining this organization's future. During the two-year term to which you are elected, you not only should be aware of all the ongoing pertinent national business of the organization but also should seek ways to enhance the organization so that you leave it better than it was before you assumed office.

For All Executive Committee Members--

The following is an outline of an Executive Committee member's general duties:

1. Attend all Phi Eta Sigma National Executive Committee meetings (usually held annually; every other year held in conjunction with the national convention).
2. Approve the annual budget and other recommendations from the national office.
3. Assist in planning and conducting the national convention.
4. Keep the national office advised of your current mailing address, e-mail address, and telephone number. Most correspondence is sent by mail or e-mail; hence, all Executive Committee members are expected to respond promptly so that a level of efficiency is maintained.

Financial Obligations: You have none. Phi Eta Sigma covers all of your necessary expenses while performing official business. For reimbursement, you will be required to provide receipts for all expenditures incurred for your Executive Committee travel and duties performed.

Mail form prior to September 28, 2018, to:

Mrs. Elaine J. Powell, Executive Director
Phi Eta Sigma Honor Society
1906 College Heights Blvd. #11062
Bowling Green, KY 42101