

## FAQs for 2018 National Convention

### Who may attend?

One adviser and one member delegate from each chapter may attend the national convention at no charge. Additional advisers and/or student members may attend as alternate delegates for a registration fee of \$150 each.

### How do I register?

Convention attendees should register on the Phi Eta Sigma website as usual. Chapter adviser or officer may choose to register multiple attendees at one time and make a single payment from chapter for registration fees if applicable.

### What does Phi Eta Sigma provide for my convention registration?

For each attendee, Phi Eta Sigma arranges and covers the costs of all convention activities, including materials, meals throughout the convention, airport shuttle during specified times, and organized activities away from the hotel (such as tours, entertainment, & off-site meals). The Society does not arrange or pay for housing or any transportation to and from the convention location.

### How do I handle transportation to and from the convention site?

Each chapter is responsible for arrangements and costs for transportation to and from the convention site for attendees. If traveling by air, Phi Eta Sigma will make arrangements and cover costs for attendees' ground transportation between airport and hotel during designated hours. The chapter or attendee will be responsible for the costs of any airport-hotel transfers other than the service arranged by the Society.

### How do I make hotel reservations?

All attendees or their chapters are responsible for hotel reservations & charges. Phi Eta Sigma will subsidize housing costs for one chapter adviser & one delegate from each chapter (restrictions apply).

Phi Eta Sigma has negotiated rates with the Hyatt Regency Crystal City for a block of rooms October 12-14, 2018. Each chapter is responsible for making reservations for its attendees and covering costs for room(s) at convention hotel. Recommend housing 2 people per room, but chapter may house more per room to reduce costs. Individuals may also book private rooms if desired at their own expense. Credit/debit card required.

Approximately 2-3 weeks following the convention, Phi Eta Sigma will pay the chapter a housing stipend for one adviser and/or student delegate registered as hotel guests during convention nights. No stipend is paid for any attendees registered as alternate delegates or guests. All convention attendees are required to stay at the designated convention hotel for the 2 nights of the scheduled convention program to qualify for a housing stipend from the Society. Stipend will cover most, if not all, of hotel expense for one person, based on double occupancy.

**For hotel reservations**, please contact the Hyatt Regency Crystal City. A block of rooms has been set aside for the October 12 - 14, 2018, convention at a special rate of \$149 per night (plus applicable fees and taxes) for a standard or double occupancy room, until **September 14, 2018**, or until the group block is sold out.

**Online:** Visit <https://book.passkey.com/go/NCLW2018>

**Phone:** Call 888-421-1442

### If I don't have a roommate from my chapter but wish to share a room with another attendee, how do I find a roommate?

Our Phi Eta Sigma Facebook event information includes an opportunity to network with other attendees and make plans to room with an attendee from another chapter if necessary.

Visit our Facebook page, Phi Eta Sigma, view our Events, select the October 12 convention event, select the Discussion tab. The direct link is below. The Facebook event provides a discussion board for individuals to post their roommate needs, contact information, and search other posts for roommates. Check it out to start networking!

[https://www.facebook.com/events/528841810825022/?active\\_tab=discussion](https://www.facebook.com/events/528841810825022/?active_tab=discussion)

### How does Phi Eta Sigma assist with expenses for delegate and adviser?

Approximately 2-3 weeks following the convention, Phi Eta Sigma will pay the chapter a housing stipend for one adviser and/or student delegate registered as hotel guests during convention nights. No stipend is paid for any attendees registered as alternate delegates or guests. All convention attendees are required to stay at the designated convention hotel for the 2 nights of the scheduled convention program to qualify for a housing stipend from the Society. Stipend will cover most, if not all, of hotel expense for one person, based on double occupancy.

### May additional advisers or members attend? How do they register?

All convention registrations may be completed online. Any additional chapter member or chapter adviser who wishes to attend the convention must register with Phi Eta Sigma as an alternate delegate. The registration fee of \$150 is required at time of registration to reserve a spot. Fee helps to offset costs of materials, convention meals, and off-site activities. No housing stipend will be paid for alternate delegates.

### How will chapters receive stipends for advisers and student delegates?

Stipend checks will be sent to chapters approx. 2 weeks after end of convention. Since national must guarantee a specified number of rooms with hotel, all room reservations must be made and registration fees must be paid to national by set deadline. Alternate delegates registration fees will not be waived in lieu of adviser/delegate housing stipends.